

# Stowe Farm Summer Camp

## COVID-19 Action Plan



In accordance with the Massachusetts Child and Youth Serving Programs Reopen Approach: *Minimum Requirements for Health and Safety* published by the Massachusetts Department of Early Education and Care, Stowe Farm will commit and strive to adhere above and beyond the given requirements of the following action plan.

All parents/guardians of campers are required to read through the action plan with their child(ren) and submit a parental signature in agreement with this action plan.

The senior staff member responsible for COVID-19 procedures and responses is **Maura Stowe**. Maura can be reached at (508) 865-9860 for any questions or concerns.

### Daily Health Screening & Check-in Procedure

- Each camper will be screened upon arrival.
- Parents will be asked to remain in their vehicles and follow the traffic direction signs to the check-in area.
- Parents will be asked to answer health-check questions regarding COVID-19 symptoms.
  - Symptoms: temperature over 100°F, fever, chills, cough, sore throat, difficulty breathing, diarrhea, vomiting, nausea, abdominal pain, unexplained rash, fatigue, headache, loss of smell or taste, muscle aches, any other signs of illness, known direct contact with a positive case of COVID-19 in the past 14 days
- Once the health screening questions are answered, the camper may exit the car and a touchless temperature will be taken and documented.
- If the camper fails the health screening, they will be asked to return home.

### Check-out Procedure

- Parents are asked to park in the designated pick-up area and remain in their vehicles.
- Parents will call the posted phone number and inform the staff member which camper(s) the parent is picking up.
- Campers will be accompanied to the parking area by a staff member.

### Day-to-day Operations

- Camper groups will be limited to ten campers per staff member and will be asked to maintain a social distance of six feet.
- Visitors (including parents) are not permitted.

- All campers will be required to bring their own horseback riding helmet that is ASTM/SEI certified. (In special circumstances, campers may be provided with a loaner helmet. Please contact Maura Stowe to arrange this.)
- Campers and staff will be required to wash their hands at any of the three available hand washing stations as often as possible, but especially before eating, after sneezing and coughing, after restroom use, when entering the program space, etc.
- Handwashing guidelines will be posted at each washing station.
- Hand sanitizer that is at least 60% alcohol will be provided at all times.
  - Parents must give consent for their camper(s) to use hand sanitizer when hand washing is otherwise unavailable.
- It is recommended that each camper come with a face covering to use if social distancing requirements are not able to be met.

### **Cleaning Procedure**

- All horse tack will be disinfected between each camper with disinfectant wipes.
- Any handles, doors, tabletops, and other wipeable high-touch surfaces will be disinfected regularly by a staff member.
- All trash receptacles will be emptied after each day.

### **Isolation and Discharging Symptomatic Campers and Staff**

- Staff will be trained in identifying any COVID-19 symptoms. (See list of symptoms in the Daily Health Screening section.)
- In addition to a daily temperature check, staff will monitor themselves and campers for any symptoms throughout the day.
- If any symptoms appear, the individual will immediately be isolated and given personal protective equipment (PPE).
  - **For campers:** the senior staff in charge of COVID-19 responses or designee will contact the camper's parent/emergency contact to come to pick up their camper.
  - **For staff:** staff will isolate apart from other staff and campers until they are able to safely leave the camp premise.
- If any positive cases that are reported:
  - Attendance to Stowe Farm Summer Camp will be discontinued.
  - Employees and campers will be notified while keeping confidentiality.
  - The Millbury Board of Health will be notified.
  - If anyone in the household of a camper or staff tests positive, the camper/staff must self-isolate for 14 days.
- Returning to camp:
  - After 14 days of isolation, individuals may return after 72 hours of being symptom-free.

- Asymptomatic positive cases must self-isolate for 10 days.
- Campers who are unable to complete their week of summer camp may request a refund or rollover into another week if there is available space. (Contact Maura Stowe to settle an agreement.)
- Campers with chronic illness or are at-risk:
  - Parents are asked to speak with their child's health care provider to determine if this program is safe for their child, and if so, discuss with the senior staff member what support their child needs.
  - Nebulizer use will be prohibited as it can increase the risk of the virus becoming aerosolized (metered-dose inhalers are allowed).
  - Authorized staff required to administer first aid or give medications will be required to wear mask, gloves, and eye protection.

While we understand that these guidelines above are strict and different from the typical Stowe Farm summer, we are dedicated to creating a camp program that is safe but fun for our campers and staff. Here at Stowe Farm, we have always excelled at following the necessary health and safety standards in the industry, and we will continue to commit to that practice through these unexpected challenges. Our Stowe Farm family is confident that we can still provide your children with an amazing and rewarding experience this summer.